

# PLAGIARISM IS CHEATING

## > WHAT IS PLAGIARISM?

- It is a type of malpractice that involves copying directly from another source without referencing clearly
- Examples of sources:-
  - books, textbooks and information leaflets
  - videos
  - software packages
  - the world wide web (eg. webpages, forums)
- If you include material copied from other sources in your work, without acknowledgement, it will be regarded as **deliberate deception** as you are trying to claim you wrote it

## > CONSEQUENCES

- If your teacher spots you cheating before you sign to say your work is your own then you will receive **zero marks** and your school will decide the next stage
- If you are a KS4/5 student and sign to say it is your own the exam board will investigate and will **impose sanctions** based on the severity of your malpractice which range from a **warning** to **disqualification** from one or more units of work
- The exam board may tell your other exam boards so they are aware you have been involved in malpractice

## > HOW TO AVOID BEING ACCUSED OF PLAGIARISM

- Try to show your understanding **in your own words** as much as possible
- Avoid **paraphrasing** (rewording) text and ideas from other sources, but if you do, make sure you also include the source you used so your teacher can adjust your mark accordingly
- Use **“quotation marks”** when you are directly copying four or more words (and not changing them) and include the source where you found the words/images