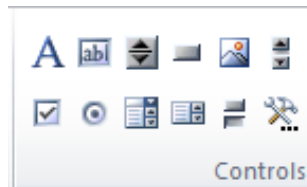


HOW TO CREATE A LOGIN FORM IN MICROSOFT POWERPOINT

To create use VBA you need to have the Developer Ribbon available in PowerPoint. If you don't have this click on File > Options > Customise Ribbon and tick the box next to Developer,

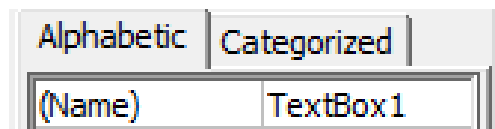
STEP 1: CREATE A TEXTBOX

- A. On a slide, create a textbox using the icon that says **Ab|** on the developer ribbon
- The textbox should be called **TextBox1** if it is the first one you've drawn (if it is not don't worry as you will be changing it in Step 2)



STEP 2: CHANGE THE NAME OF THE TEXTBOX

- B. Right-click on the textbox and choose **Properties**
C. On the Property Sheet look for **(Name)**
D. Change the name of the textbox to **PasswordBox**




Step 3: Add asterisks (*) to the input box to hide what is being typed (optional)

- E. Right-click on the textbox and choose **Properties**
F. On the Property Sheet look for **PasswordChar**
G. Add an asterisk (*)

Multiline	False
PasswordChar	*
ScrollBars	0 - fm
SelectionMargin	True

STEP 3: CREATING THE SUBMIT BUTTON

- H. Draw a command button  near the input box
I. To change the text from **Command Button1 or similar**, look for the word **Caption**
J. Delete the text and replace with the word **Submit**
K. Also change the (Name) to **Submit** as it makes it easier to see where to put the code

(Name)	Submit
Accelerator	
AutoSize	False
BackColor	<input type="checkbox"/> &H80000000
BackStyle	1 - fmBackStyl
Caption	Submit

HOW TO CREATE A LOGIN FORM IN MICROSOFT POWERPOINT

STEP 4: CREATING THE RESET BUTTON (THIS CLEARS THE FORM)

- L. Create another button, in the same way as Step 3 but change the Caption and (Name) to **Reset**

```
Private Sub Submit_Click()  
  
End Sub
```

STEP 5: ADDING THE CODE TO THE SUBMIT BUTTON

- M. Right-click on the Submit button and choose **View Code**
N. Paste the code below where the cursor is flashing between the name of the button and End Sub:

```
If PasswordBox.Text = "letmein" Then  
SlideShowWindows(Index:=1).View.Next  
Else  
MsgBox "Incorrect password", 16, "Incorrect  
Password"  
End If  
PasswordBox.Text = ""
```

```
Private Sub Submit_Click()  
  
End Sub
```

Change the password if you want – in the code to the left it is **letmein**. The code will take the user to the next slide if correct.

- O. Close the Microsoft Visual Basic for Windows **window using the**  (don't worry it will save it)

STEP 6: ADDING THE CODE TO THE RESET BUTTON

- P. Right-click on the Submit button and choose **View Code**
Q. Paste the code below where the cursor is flashing between the name of the button and End Sub

```
PasswordBox.Text = ""
```

```
Private Sub Reset_Click()  
  
End Sub
```

Presentations containing VBA must be saved PowerPoint Macro-Enabled Presentation (.pptm) or Show (.ppsm)